

SHAPE Airfield at Chievres Air Base

424th Air Base Squadron

PRIOR PERMISSION REQUEST (PPR) FORM

PPR NUMBER:

****Fill out all portions of this form and send to: 424ABS.AOAM@US.AF.MIL Once processed, you will receive an email confirmation from Chievres Airfield Management with your approved PPR NUMBER. Sending this form DOES NOT automatically guarantee a PPR. You MUST have a PPR number to land at Chievres Air Base. PLEASE: See the DoD Publication, AP2 and the DoD ENAME Supplement for all other applicable information in regards to the 424th Air Base Squadron's PPR process.**

MISSION DETAILS:

CALLSIGN:

NUMBER & TYPE OF AIRCRAFT

PURPOSE OF VISIT/IN SUPPORT OF:

NATIONALITY:

SECURITY:

☐ NO

☐ YES

OF PASSENGERS:

DV NAME:

DV CODE:

☐ PICK UP

☐ DROP OFF

PREVIOUS AIRFIELD (ICAO):

NEXT AIRFIELD (ICAO):

ARRIVAL DATE:

ESTIMATED TIME OF ARRIVAL:

DEPARTURE DATE:

ESTIMATED TIME OF DEPARTURE:

FUEL:

☐ NO

☐ YES

QUANTITY (IN LBS):

TIME/DATE OF REFUEL:

ADDITIONAL REMARKS (SERVICES, CARGO, ETC.):

LANDING ZONE:

☐ NO

☐ YES

PASSES EXPECTED:

EXECUTION TIMES:

DROP ZONE:

☐ NO

☐ YES

NUMBER OF DROPS:

EXECUTION TIMES:

TYPE OF CARGO OR NUMBER OF PERSONNEL DROPPED:

REQUESTED DROP ZONE:

☐ CHIEVRES DZ

☐ CHIEVRES BI-DIRECTIONAL DZ

☐ CHIEVRES PER DZ

Contact Information:				
TODAY'S DATE:				
REQUESTER'S NAME:				
AGENCY/ASSOCIATION:				
PHONE NUMBER:	DSN:		COMM:	
EMAIL ADDRESS:				



PPR INFORMATION FOR CHIEVRES AIR BASE:

- PPR request procedures:
 1. Email requests 7 days prior to arrival date, and no later than 48 hours prior to arrival.
 2. Must be sent no later than the Thurs prior for aircraft arriving Sat, Sun, and Mon for processing.
 3. Notify Airfield Management of any changes during duty hours at DSN 597-6661/6665, Commercial + 32 0 68 25 66 61/66 65
 4. For after hours request, contact DSN 597-6682, Commercial +32 0 473 88 03 58 or +32 0 68 25 66 82
 5. Non-U.S. military must contact Chièvres POL Aircraft Fuels to coordinate payment of services, contact DSN 597-6709 ,Commercial +32 0 68 25 67 09. Email: 424ABS.AOFL@us.af.mil.
- Chièvres airfield operating hours are **Mon/Tue/Wed/Thu 0800-1430Z++ & Fri 0800-1100Z ++ (0900-1530L / 0900-1200L Central European Time)**
- Chièvres Air Base is closed for U.S. holidays and Commander directed closures. Chièvres will only open for missions in support of DV code 4 or above, and only after coordination with Airfield Management.
- Check published NOTAM(s) prior to arrival for current airfield hours and conditions.
- Limited aircraft parking available.
- An armed Security Response Team will provide security through the duration of the mission. For installation access please contact Chièvres Military Police at DSN 597-5252 (Commercial +32 0 68 25 52 52)
- Chièvres Air Base does **NOT** offer the following services:
 - Hazardous Cargo Parking
 - Lavatory services
 - COMSEC storage